

# **OUR LADY OF PERPETUAL HELP SCHOOL**

80 Wellington Ave. Daly City, CA 94014



## **TUITION AGREEMENT**

It is our intent for our child(ren) to enroll in Our Lady of Perpetual Help School for the 2018-2019 school year. We are registering the following students:

Name\_\_\_\_\_ Grade\_\_\_\_\_

Name\_\_\_\_\_ Grade\_\_\_\_\_

Name\_\_\_\_\_ Grade\_\_\_\_\_

Family Name\_\_\_\_\_

I will be paying:

***monthly***  
*On the 5<sup>th</sup> or the 20<sup>th</sup>  
Via FACTS*

***semi – annually***  
*Due August 31<sup>st</sup> &  
January 31<sup>st</sup>*

***annually \****  
*Due August 31<sup>st</sup>*

**(Please circle one)**

**\*Tuition paid annually will receive a \$200 per child discount.**

**I understand and agree to the following tuition policy at Our Lady of Perpetual Help School:**

1. I understand that I am registering my child(ren) for the entire 2018-2019 school year, and that a spot at OLPH School is therefore being held for my child(ren). The tuition is collected over an 11 month period beginning July 2018 and ending May 2019.
2. All monthly tuition is to be paid through FACTS Tuition Management System. FACTS charges a service fee for insufficient funds (see FACTS Payment Agreement for details).
3. Only semi – annual or annual payments may be made by check or credit card. Checks returned for insufficient funds will be charged a \$ 20.00 fee. Post dated checks are not permitted. **All monthly payments must be made through FACTS.**
4. At the end of each quarter, the principal, in consultation with the pastor, will consider dropping students from enrollment for the following quarter or school year if they meet the following criteria:
  - a. are delinquent in their tuition account
  - b. have made no substantial effort to discuss and correct the problem with the principal
5. Families leaving OLPH School during the 2018-2019 school year are responsible for tuition for the entire month in which they leave. Families who withdraw during July or August 2018 will be responsible for July and August payments.
6. In the event that a family is removed from the school at the end of a quarter for non-payment of tuition, past-due tuition through the end of the quarter will remain payable and tuition already paid is not refundable.
7. Families with delinquent accounts will not be allowed to re-register for the following school year.

**More on Reverse**

8. Parents will be held responsible for reasonable attorney's fees and collection costs necessary for the collection of any amount not paid when due.
9. Parents, by signing this agreement, expressly authorize the school to release information regarding the tuition account along with other necessary records which are requested by any public and/or private school, local credit bureau, collection agency, or any school official, employee or agent who has a legitimate educational or legal interest in the information.

**Participating Rate and Non-Participating Rate**

To qualify for the participating rate, all families are obliged to participate in parish/school life by completing a minimum of 15 hours of service (7.5 for single parent families). Failure to fulfill your commitment hours will result in placement at the non-participating rate the following school year. Failure to fulfill the required service hours by May 31, 2019 will result in a \$275 non-participating charge.

*Should you choose to select the non-participating rate, please see the chart below:*

**Participating Rate for the 2018-2019 School Year**

	<b>Monthly 11/mo</b>	<b>Semi</b>	<b>Yearly</b>
1 child	\$600/mo	\$3,300	\$6,600
2 children	\$1,081/mo	\$5,945.50	\$11,891
3 children or more	\$1,468/mo	\$8,074	\$16,148

**Non- Participating Rate for the 2018-2019 School Year**

	<b>Monthly 11/mo</b>	<b>Semi</b>	<b>Yearly</b>
1 child	\$625/mo	\$3,437.50	\$6,875
2 children	\$1,106/mo	\$6,083	\$12,166
3 children or more	\$1,493/mo	\$8,211.50	\$16,423

**\*Please note: A technology fee of \$100 per child annually must be paid at the time of registration. Registration fee is \$255 per child. This registration fee will be waived for any referrals including registration of a sibling (first time registrant only).**

I have read and understand the financial policies of OLPH School and agree to fulfill all terms and conditions of this agreement. I understand that if commitment hours are not fulfilled by May 31, 2019 the school has the right to place me in the non-participating category for the following school year.

All policies, terms and conditions, as set forth in the school handbook, to the extent they are in accord with the Archdiocesan policy and procedures, are incorporated by reference and made a part of this agreement.

\_\_\_\_\_  
Principal

\_\_\_\_\_  
Parent Signature/Date